


Toft Parish Council

I hereby give notice that the 788th meeting of Toft Parish Council will be held on Monday 1 November 2021 at 7.00 pm in the People's Hall, Toft

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk
26/10/2021

AGENDA

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations and to grant any dispensations
2. To approve the minutes of the last meeting
3. To consider application to fill casual vacancy – James Howells, 55 School Lane
4. To consider any matters arising from the last or a previous meeting including
 - 4.1 (3.1) Assets Walk – to consider report and recommendation regarding the notice board ^(KP)
 - 4.2 (7.4) Proposal for additional dog waste bin at Toft Wood entrance ^(EM)
5. To consider correspondence received since the last meeting requiring the Council's attention
 - 5.1 Greater Cambridge Shared Planning – Greater Cambridge Local Plan First Proposals response form and consultation
 - 5.2 Queen's Platinum Jubilee Beacons – guide to taking part
6. Finance, Procedure and risk assessment and use of delegated powers
 - 6.1 To consider the finance report and approve the payment of any bills
 - 6.2 To receive play inspection reports and consider any work required
 - 6.3 To consider any matter which is urgent because of risk or health and safety
 - 6.4 Local Government Finance Act 1922 – Parish Precepts consultation 2022-2023
7. To consider any Planning or Tree works applications or related items received
 - 7.1 Planning applications
 - 7.1.1 21/04401/HFUL – Coach House, Church Road – Single storey front extension
 - 7.1.2 21/04402/LBC – Coach House, Church Road – Single storey front extension – Listed Building application
 - 7.2 SCDC decisions for information
 - 6.3 Tree works applications
 - 7.3.1 21/1270/TTCA – Priory Cottage, Church Road – to note response made between meetings
The Parish Council made no response
8. Members items and reports for information only unless otherwise stated
 - 8.1 Village Maintenance ^(AT)
 - 8.2 Highways including proposal that the Council considers how to proceed regarding the verge by the Church ^(AT)
 - 8.3 Toft People's Hall ^(LB)
 - 8.4 Footpaths ^(EM)
 - 8.5 Defibrillator report ^(PEE)
 - 8.6 Climate Change Working Group report ^(KP)
 - 8.7 Proposal that the Council considers appointing the Parish Council's representative for the Comberton Village College Governors' meeting ^(MY)
9. Closure of meeting

Clerk report to Toft Parish Council meeting on 1 November 2021

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda
The Clerk advises the Code of Conduct requires any Councillor who has an interest in a matter under discussion to declare an interest and the type of interest held. They are also required to declare if their spouse or someone they live with has an interest. With land or licences to occupy land that interest is pecuniary. Under the Localism Act 2011 a member with a pecuniary interest must withdraw from the meeting unless they have been granted a dispensation.
2. To approve the minutes of the last meeting on 4 October – attached
3. To consider application to fill casual vacancy – James Howells, 55 School Lane, Toft, CB23 2RE
4. To consider any matters arising from the last or a previous meeting
- 4.1 (3.1) Assets Walk – to consider report and recommendation regarding the notice board
Cllr Popat to report.
- 4.2 (7.4) Proposal for additional dog waste bin at Toft Wood entrance
Cllr Miles to report.
5. Correspondence
- 5.1 Greater Cambridge Shared Planning – Greater Cambridge Local Plan First Proposals response form and consultation and webinar on 4 November
“We will be writing to you with further details on the consultation itself, including online and face to face events, and how you can comment, shortly. However, we had requests at the recent Parish Forums for a form to help you start preparing your responses. Please find a Word document attached, but please note the following:
 - Please do not email us this form – use it to draft your responses, before you then input them into our online consultation system.
 - We cannot receive any responses before 1 November 2021, or after 13 December 2021.We will be holding a webinar on the Plan and how to comment on it, on 4th November 2021 at 12pm. Joining details will be on our website nearer the time. There will also be further online and face to face events during the consultation period and we will email you full details when the consultation opens on the 1 November.”
Greater Cambridge Shared Planning Service
- 5.2 Queen’s Platinum Jubilee Beacons – guide to taking part
Attached.
Please follow the link in the letter for details of the arrangements.
6. Finance, Procedure and risk assessment and use of delegated powers
- 6.1 To consider the finance report and approve the payment of any bills
Attached.
- 6.2 Play inspection reports ^(MY) – to be reported to the meeting.
- 6.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
- 6.4 Local Government Finance Act 1022 – Parish Precepts Consultation 2022-2023
SCDC has asked if the Council has any comments on the timing of the payment of the precept in April and Sept and also if you have any comments on housing base.

7.1 Planning Applications received

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council's options are
SUPPORTS or OBJECTS or NEUTRAL
Comments:

The Parish Council *does/does not** request that the application be referred to the District Council Planning Committee *(please delete)
Planning reasons:

Guidance:

What are Material Considerations - A material consideration is a matter that should be taken into account in deciding a planning application or appeal against a planning decision.

Examples of material considerations can include (but are not limited to).

- Overlooking / loss of privacy
- Loss of light/overshadowing
- Highway Safety
- Traffic
- Parking
- Noise
- Layout and density
- Design, appearance and materials
- Effect on listed Building and Conservation Areas
- Nature Conservation and or impact on protected trees or the landscape.
- Disabled Person's access
- Government Policy
- Compliance with the Local Plan.

The following are **not normally** issues that can be taken into account:

- Loss of property value
- Issues of market competition
- Loss of a view
- The applicant's motive, character or personal circumstances
- Matters covered by other legislation including restrictive covenants
- Issues relating to landownership/property boundaries.
- Moral or religious Issue

7.1.1 21/04401/HFUL – Coach House, Church Road – Single storey front extension

7.1.2 21/04402/LBC – Coach House, Church Road – Single storey front extension – Listed Building application

7.2 SCDC decision notices

7.2.1 21/03745/HFUL – Greenwich Court, 72 Comberton Road – Single storey rear extension – Permission granted.

7.3 Tree works

7.3.1 21/1270/TTCA – Priory Cottage, Church Road – to note response made between meetings using Clerk's delegated powers - The Parish Council made no response.

8. Members' items and reports for information only unless otherwise stated

- 7.1 Village Maintenance ^(AT)
- 7.2 Highways including proposal that the Council considers how to proceed regarding the verge by the Church
Cllr Tall to report. He writes:
“We have some information back from the County Council on how to proceed with the remedial works for the verge outside the church.
Stage 1 would be a site visit by CCC to produce report, estimate and requirements - at a cost of £500 (non refundable).
We will need to discuss and vote on how to proceed.”
- 7.3 Toft People’s Hall ^(LB)
- 7.4 Footpaths ^(EM)
- 7.5 Defibrillator report ^(PE)
- 7.6 Climate Change Working Group report ^(KP)
- 7.7 Proposal that the Council considers appointing the Parish Council’s representative for the Comberton Village College Governors’ meeting
Cllr Yeadon to report.
8. Closure of meeting



The Queen's Platinum Jubilee Beacons



2nd June 2022

Further to the announcement from Buckingham Palace on 2nd June 2021, regarding the Platinum Jubilee Weekend of 2nd - 5th June 2022, which The Queen's Platinum Jubilee Beacons is part of, I have pleasure in confirming the Guide To Taking Part in this event is available to view and download from - www.queensjubileebeacons.com and will be updated on this site at the end of each month as more and more communities, individuals and organisations etc, join the event over the forthcoming months. The beacon lighting and associated activities will take place throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and, for the first time, in each of the Capital Cities of all the Commonwealth Countries on **2nd June 2022**.

Pages 11, 12, 13 and 14 show the various types of beacons to be used for this historic occasion that can be lit in farmers' fields, on country estates, on the top of high hills, around our shorelines on cliff tops and on beaches, with gas-fuelled beacons on church towers and castle battlements and permanent beacon braziers made and lit by craftsmen and women in the centre of town and village greens, providing a lasting reminder of this historic moment in the history of The Queen's reign. Those considering purchasing one of the gas-fuelled Beacons found on pages 11 and 12 could consider organising a local raffle with the winner having the honour of lighting the beacon on the night, with the funds raised being donated to a local charity or used to cover the cost of the beacon and the bottle of gas required to fuel it.

Those wanting to take part are being asked to go to page 10 and provide us with the information requested in Step 1, enabling us to include them in the monthly guide updates over the forthcoming months, along with sending them further information in due course. Many of those receiving this communication will already have permanent beacons in place, so please light them for this occasion but remember to still register your involvement as soon as possible please. From pages 16 onwards you will see those, to date, that have already agreed to take part around the UK and the Commonwealth. These lists and pages in the guide will be added to over the forthcoming months as more communities etc, join the project.

From the guide, you will see that we are involving town criers undertaking the Proclamation at **1pm** announcing the lighting of the beacons that evening and pipers playing Diu Regnare at **9.09pm**, before the beacons are lit at **9.15pm**.

With this in mind, please consider sourcing a local piper to play this tune at your beacon location before lighting it at **9.15pm**. If this is the case, please register your piper in a similar way to your beacon by no later than end of **May 2022**.

This could well be the last chain of beacons lit during The Queen's reign, so we want to make it the largest and most dramatic the world has ever seen. We do hope therefore, that you will help us achieve this by taking part in lighting a beacon at **9.15pm on 2nd June 2022**.

My warmest regards,

Bruno Peek

Bruno Peek LVO OBE OPR
Pageantmaster
The Queen's Platinum Jubilee Beacons

Tel: + 44 (0) 7737 262 913
Email: brunopeek@mac.com
www.queensjubileebeacons.com



TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Nov-21

Summary of previous month

Balance brought forward	<u>69,540.15</u>
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Adjustments**Expenditure approved at previous / between meetings**

TOFT WOOD	DONATION	-200.00
UNITY TRUST	SERVICE CHARGE	-18.00

Credits

SCDC	PRECEPT	7500.00
PLOT 3A	ALLOTMENT RENT	10.00

<i>Total Adjustments</i>	<i>7292.00</i>
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Balance revised after adjustments	<u>£76,832.15</u>
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Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Unity Trust Bank	2,385.32	3762.23	-1376.91
Natwest Current Account	37,982.14	37982.14	
Nationwide BS	36,464.69	36464.69	
Total	<u>76,832.15</u>	<u>78,209.06</u>	<u>-1,376.91</u>

Expenditure for approval

		£
SALARIES		115.88
RH LANDSCAPES	GRASSCUTTING	96.00
RH LANDSCAPES	GRASSCUTTING	96.00
LGS SERVICES	ADMIN SUPPORT SEPT	446.29
LGS SERVICES	ADMIN SUPPORT OCT	445.02
TOFT PEOPLE'S HALL	ROOM HIRE	15.00

	<i>1214.19</i>
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Balance C/F	<u>75617.96</u>
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Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting